

# Quadpro Help Desk

## **Navigating the Menus**

# Quadpro Reference Guide

This list will provide you with simple directions on how to location certain menus from the Quadpro Home Screen.

<b>Establishments:</b>
Property > Establishments
<b>Sites:</b>
Property > Sites
<b>Buildings:</b>
Property > Buildings
<b>Spaces:</b>
Property > Spaces
<b>Plans &amp; Photos</b>
Property > Plans and Photos

<b>Assets Registers:</b>
Assets > Assets Register
<b>Asset Maintenance:</b>
Assets > Asset Maintenance

<b>Elements:</b>
Maintenance > Elements
<b>Schedule of Rates:</b>
Maintenance > Schedule of Rates
<b>Projects:</b>
Maintenance > Projects
<b>PM Work Items:</b>
Maintenance > PM Work Items
<b>PM Analysis:</b>
Maintenance > PM Analysis

<b>Job Request:</b>
Work Orders > Job Requests
<b>Add Works Order:</b>
Work Orders > Add Works Order
<b>Works Orders List:</b>
Work Orders > Work Orders

<b>Budgets:</b>
Finance > Budgets

<b>Preferences:</b>
Admin > Preferences
<b>Glossary:</b>
Admin > Glossary