

Quadpro Help Desk

The Preferences – Building and & Space

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Quadpro v03.12.41

Building & Space 12:01 PM Thursday, 19 April 2018 Preferences

Building

General Custom Fields

Field Label:	Type of data that can be held in fi
Type	Character (Max 30)
Roof	Character (Max 30)
Walls	Character (Max 30)
Windows	Character (Max 30)
Listing	Character (Max 30)

[Click here](#)
to see the form

Custom fields will appear on the form if a Field Label is filled in.

Space

Space Use Custom Fields

Field Label:	Type of data that can be held in fi
Space Categ	Character (Max 30)
Space Use	Character (Max 30)
.	Character (Max 30)
Inspection R	Inspection Reference (Max 12)

General Custom Fields

Field Label:	Type of data that can be held in fi
WALL AREA	Character (Max 30)
Power Points	Character (Max 30)
Network Poir	Integer (Whole numbers upto 32)
Phone Point	Real (any decimal number)
Last Redec.	Date (DD/MM/YYYY format)

[Click here](#)
to see the form

General **Building & Space** Assets Maintenance Works Order Counters Restricted

Save Exit

Building

General Custom Fields:

Enter your description labels for up to 5 custom fields. These labels and fields will appear on the Building Screen when a description is entered. By default, they will not appear.

Space

Space Use Custom Fields:

Enter your description for the two space-use drop down menus and one custom field. These labels and fields will appear on the Space Screen when a description is entered. By default they will not appear.

The two space-use drop down menus are populated from the Glossary Space Use Screen – (LINK XXXXX)

General Custom Fields:

Enter your description labels for up to 5 custom fields. These labels and fields will appear on the Space Screen when a description is entered. By default, they will not appear.

Note the different field types.

To view the custom labels and fields, use the 'Click here' link to the Building or Space screens. Be sure to return to the Preferences by click the 'Exit' button on the Building or Space screens so that the new custom labels can be saved.

Use the 'Click Here' buttons to see the preview of these labels within your system.