

# Quadpro Help Desk

## **Viewing Plans & Photographs**

### Viewing/Printing Plans and Photos:

To view a plan for a specific building or asset simply go to your selected building and click on it to bring up the building inspector.

Then choose **'Plans and Photos'** to access a list of these files about that building.

The default view is set to Plans which means that these file types will appear first.

To change between a plan and a photography just select as desired from the **'View'** drop down menu above the main viewing field.

To print your plans/photographs electronically or physically, select the **'Print'** option just underneath the list.

Quadpro v03.12.41

**Fisher Block** 3:42 PM  
Thursday, 12 April 2018 Building

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| ✓ 1 |  |  |
| ✓ 2 |  |  |
| ✓ 3 |  |  |
| ✓ 4 |  |  |
| ✓ 5 |  |  |

Add Delete Print

Plan File Name   
CAD File

Find  
Edit

View Plans

General

Space

**Plans & Photos**

Maintenance

Assets

Notes & Documents

◀ ▶

Save Exit

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